



1391 Phelps Junction Rd. PHONE: (315) 548-4040
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Phelps, NY 14532

- Job Description -

Revision N/C

JOB TITLE: Project Engineer

DEPARTMENT: Engineering

JOB DESCRIPTION:

A. Purpose and Scope

The Project Engineer is responsible for product development and product engineering activities at ValveTech, Inc.

B. Duties and Responsibilities

- a. Perform product engineering development and product support activities as directed
- b. Develops workplans and coordinates projects
- c. Works in a team environment with other departments such as Design, Quality, Test, Development, etc.
- d. Requires working with customers and suppliers, dependent upon project and program activities

C. Organizational Relationships

The Project Engineer reports to the Chief Engineer.

JOB REQUIREMENTS:

A. Education and Training


A Bachelor's degree in Engineering is required, preferably in Mechanical or Electrical Engineering.

B. Technical Requirements

- a. Two years plus of related technical experience is desired, but recent college graduates will be considered based on course work or internships
- b. Excellent verbal and written skills
- c. Excellent technical, and conceptual skills
- d. Knowledge of computer-assisted design/drafting equipment and software

C. Managerial Experience

No prior managerial experience is required.

 1-29-03
General Manager Approval Date